

Provincial Grand Lodge of Mark Master Masons East Lancashire

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Form C

Dear Colleague,

Data Protection Act 1998

The Provincial Mark Grand Lodge of East Lancashire (the Province) is committed to ensuring compliance with the Data Protection Act 1998.

The Province has agreed to share non restricted personal data, under its control, with you as a senior member of the Province / District. Personal data includes the names, addresses, contact numbers, Masonic history and personal employment of East Lancashire Mark Master Masons others (the Shared Data).

A copy of the East Lancashire Mark Data Protection Policy (including Guidance Notes) and Data Security Policy (the Policies), is available on the Web site.

Yours faithfully and fraternally

Trevor E Parvin
Provincial Grand Secretary

Provincial Mark Grand Lodge of East Lancashire. Data Protection Policy

Please complete, sign and return the statement below if you agree to comply with the following:

I agree to

- ❖ take appropriate technical and organisational measures against unlawful and unauthorised processing of the Shared Data and against accidental loss, destruction of, and damage to, the Shared Data,
- ❖ comply with the Provincial Data Protection Act at all times,
- ❖ act in accordance with the instructions of the Province in relation to the Shared Data and not to use the personal data for any purpose other than that approved in writing by the Province, via the Provincial Grand Secretary and
- ❖ immediately, on demand, return to the Province all copies of any Shared Data.

Print Name

Signed

Date